

PRIVACY POLICY

The Markwell Group complies with the Privacy Act 1988 (Cth) and the Australian Privacy Principles when dealing with personal information. This policy sets out how we will collect, use, disclose and protect your personal information.

What personal information do we collect?

We may collect the following types of personal information from you:

- Name
- Address
- Phone number
- Email
- Information about the goods or services you have ordered
- Information from the enquiries you have made

How we collect your personal information?

We collect personal information from you in a variety of ways, including: when you interact with us electronically or in person; when you access our website we provide our services to you.

Use of your personal information?

We use your information to provide our service to you. We also use it to improve our service and to notify you of opportunities that we think you might be interested in. We do not provide your information to third parties, except that we provide your information to our business partners who assist us in the provision of our services to you.

Security of your personal information?

We take reasonable steps to protect your personal information. However we are not liable for any unauthorised access to this information.

Questions or Complaints?

If you have any questions or complaints about our privacy practices, please feel free to send in details of your complaints **info@markwellgroup.com.au** We take complaints very seriously and will respond promptly after receiving written notice of your complaint.

Gavin Markwell Managing Director

Date: